AlarmBiller – Multiple ways of looking up a Payment

Last Modified on 10/24/2024 3:53 pm EDT

In AlarmBiller, there are multiple ways of looking up payment by payment number.

1. Switch the search criteria from the top drop-down from Customers to Payment (then type the payment number and push the Enter key):

| ABC | Co | mpai | ۱y | | 🐐 🚍 🔺 Ra: 🗘 Support 🎰 🔻 🖙 Logout | |
|-----------|------------|----------|-----|--------|---|-----|
| Customers | Invoices | Payments | RMR | Work | Customers Customer Search: name - cust # | • |
| Customers | | | | | Sites Systems Invoices | mer |
| Customers | Sites | Systems | | | Credits | |
| | la Columna | 1 | | | Payments | |
| Search C | ustomers | | ٩ | 🖈 Ехро | Proposals Work Orders ers Prospects Z Terminated Customers | s |

2. From the customer page under Payments tab.

The filter option (funnel icon) can be used to filter for exact payment number.

| My les | t-Custome | r - 1326 | | | | | |
|-------------------------------|--|--|----------------------------|------------------|--|---|------------------------------|
| 5775 | | | | Status: | Active | Open Invoices: | \$1,715.46 |
| Canto | 88 | | | Priority: | Normal | Open Credits: | \$0.00 |
| Phone: (99 | 99) 999-8521 | | 6 | Customer Since: | : 02/11/2020 | Unapplied Cash: | \$0.00 |
| Cell: | | | | Last Statement: | : 09/18/2024 | Balance Due: | \$1,715.46 |
| Email: jus | t.a.test@gm.9 | 9.ail.com | | Default Term: | Net 10 Days | Late Fee Balance: | \$10.00 |
| Customer | Type: COMMI | ERCIAL | | Recurring Term: | : Net 60 | Total Balance Due: | \$1,725.46 |
| Salespo | erson: Test Te | ch | | Service Term: | Net 30 Days | Total RMR: | \$73.49 |
| | | | | Manual Term: | 90 Days | Auto Pay: | |
| | | | | Delivery Method: | : Mail | | |
| | | | | Deliver RMR Inv: | : Yes | | |
| Com | ments These | comments do | not appear a | Deliver RMR Inv: | : Yes s portal. | | |
| Com Invoices (| ments These | comments do | not appear a | Deliver RMR Inv: | : Yes s portal. avments CC/eCheck | Notes Contacts U | tilities |
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| Com Invoices 35 | ments These | comments do s/SysRMF | not appear a | Deliver RMR Inv: | : Yes s portal. ayments 29 CC/eCheck | 4 Notes Contacts U | tilities sue Refund Chec |
| Com Invoices (Refunded | ments These of Credits 0 Sites | comments do J/Sys 2 RMR Deposit y | not appear a t Work Ord | Deliver RMR Inv: | : Yes s portal. ayments 29 CC/eCheck 1 1 1 1 1 1 1 1 1 1 1 1 1 | 4 Notes Contacts U Solis Solis Settl Y Apply Y | tilities sue Refund Check |

3. From the main payments section at the top, depending on how the payment was made, it can be found in different ways, accessing the correct tab.

| 5775 | | Status: | Active | Open Invoices: | \$1,715.46 |
|----------------------------------|--------------------|--|--|--------------------|--------------------------------|
| Canto B8 | | Priority: | Normal | Open Credits: | \$0.00 |
| Phone: (999) 999-8521 | C C | Customer Since: | 02/11/2020 | Unapplied Cash: | \$0.00 |
| Cell: | | Last Statement: | 09/18/2024 | Balance Due: | \$1,715.46 |
| Email: just.a.test@gm.99.ail.con | | Default Term: | Net 10 Days | Late Fee Balance: | \$10.00 |
| Customer Type: COMMERCIAL | | Recurring Term: | Net 60 | Total Balance Due: | \$1,725.46 |
| Salesperson: Test Tech | | Service Term: | Net 30 Days | Total RMR: | \$73.49 |
| | | Manual Term: | 90 Days | Auto Pay: | |
| | | | | | |
| | | Delivery Method: | Mail | | |
| Comments These commen | ts do not appear a | Delivery Method: Deliver RMR Inv: | Mail Yes portal. | | |
| Comments These commen | ts do not appear a | Delivery Method: Deliver RMR Inv: inywhere on customer's inywhere on customer's | Mail Yes portal. yments 29 CC/eCheck 14 | Notes Contacts U | Itilities sue Refund Check |
| Comments These commen | ts do not appear a | Delivery Method: Deliver RMR Inv: inywhere on customer's lers Proposals Pa | Mail Yes portal. yments 29 CC/eCheck 14 | Notes Contacts U | Itilities Isue Refund Check |