

# Vendor Details Page

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The vendor details page is the homepage for each of your vendors. You can access this page by clicking "Vendors" in the upper left corner of the page and then selecting the blue hyperlink corresponding to the vendors name.

**ABC Company**

Home | Barbie | Support Center | AlarmBiller | Logout

Vendors | Vendor Search: vendor name - number #

Vendors | Bills | Payments | Purchase Orders | GL | Reports | Setup | Accounting

**Vendors** [Add Vendor](#)

Available Columns [Custom Grid Layouts](#)

Export to Excel

Drag a column header and drop it here to group by that column

Name ^	Account Number	Open Balance
<a href="#">Barbara Savani - 10002</a>	432432432	\$0.00
<a href="#">Joes Panels - 10000</a>	1234	\$20.00

## Dashboard

The top of the vendor details page provides you with an overview of information about this vendor. If you would like to edit dashboard info click "Edit" in the upper right corner, edit fields ([hyperlink to new vendor](#)), and click "Save" in the upper right corner.

**Barbara Savani - 10002** [Edit](#) [Back to Vendors](#)

**Contact Information**

1900 South Belvoir Blvd  
Cleveland, 44121  
United States

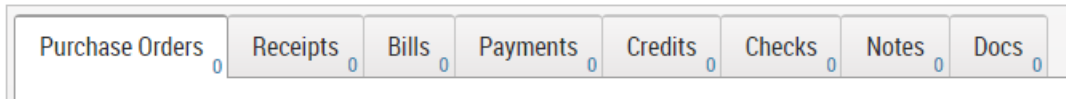
Provides parts for alarm system

**Ref. Number:** 432432432

**Open Receipts:** \$0.00  
**Open Bills:** \$0.00  
**Open Credits:** \$0.00  
**Open Balance:** \$0.00

## Vendor Tabs

Below the dashboard is a list of tabs for this vendor.



The articles in the " Vendor Tabs" section will cover how to edit these tabs.