View History

Last Modified on 11/07/2016 1:08 pm EST

To View History select View My History.

Daily Breakdowi	5/29/2016	III View M	View My History			
Office Time (Shift)						
]						

The following screen then appears and is broken down by the Pay Period.

echnician, Tom													
Pay Group: Pay Frequency: Pay Period:	Service Weekly 5/29/16 - 6/4/16	•	3		Pay Date: 06/ Next Pay Period: 6/5 Approved: No	05/2016 /16 - 6/11/16							
Pay Code Summary En	nployee Pay Slip Emplo	yee TimeSheet ₁											
Pay Code	Regular Hrs	Unpaid Hrs	Overtime Hrs	2x Overtime Hrs	Rate	Regular Pay	Overtime Pay	2x Overtime Pay					
Installation	2.5400	0.0000	0.0000	0.0000	50.00	00 \$127.00	\$0.00	\$0.00					
Regular	0.2400	0.0000	0.0000	0.0000	25.00	00 \$6.00	\$0.00	\$0.00					
Office Time	0.2100	0.0000	0.0000	0.0000	25.00	00 \$5.25	\$0.00	\$0.00					
PayPeriod Totals:	Total: 2.9900	Total: 0.0000	Total: 0.0000	Total: 0.0000		Total: \$138.25	Total: \$0.00	Total: \$0.00					

Header

The contains the following information:

Pay Group

Pay Group that Employee is assigned to.

Pay Frequency

How often an Employee is paid.

Pay Period

The start and end date of individual Pay Periods. The drop down area after this field may be used to select a different Pay Period.

Pay Date

When the selected Pay Period is set to be piad.

Next Pay Period

The start and end date of the next Pay Period.

Approved

Exported