## **User Permissions and Services**

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User Permissions and Services may be found on tabs at the bottom of the User Page.

Permissions	Services		
User Security	Permissions:		
Time Atten	dances		Pay Roll Export
Employee Shift Edit		Allows an employee to edit their own shifts.	
Pay Group	Manager		

# Permissions

The Permissions tab contains three checkboxes. Check the boxes with the activities that you want to give the User permission to perform.

### **Employee Shift Edit**

Allows an employee to edit their own shifts.

#### Pay Group Manager

Gives User ability to approve requests changes to employee activities in their Pay Group only.

#### Pay Roll Export

User has ability to export payroll details and items for Users in their Pay Group only.

Services

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Service Authentication	n		
+ Add new record			
Service	Туре	Username	
			No items to display 💍

Edit		
Service		
Please Select	•	
Username		
Password		
		✓ Update