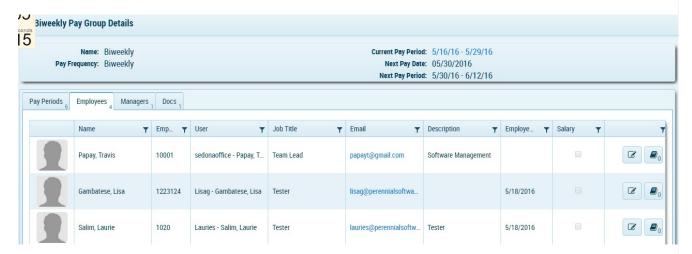
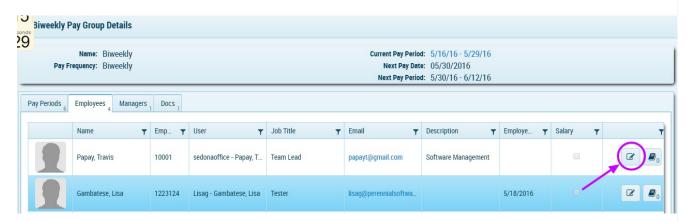
Employees

Last Modified on 11/07/2016 1:12 pm EST

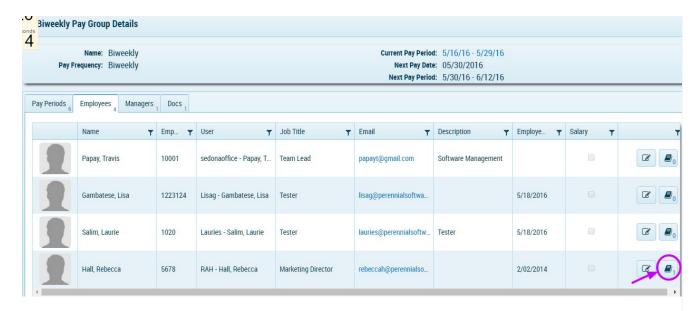
The Employees tab show the employees that are part of the Pay Group.



To edit an employee click on the edit button.



If an Employee's record contains documents, there will be a number on the book button.



Click on the book button to and a dialog box will appear that will allow you to:

Upload new Files(s)

Download the File

Delete the File



× Close